

# Notes for Authors

## International Tables for Crystallography

### 1. Manuscript preparation

#### 1.1. File formats

The manuscript should be prepared using Word, OpenOffice or L<sup>A</sup>T<sub>E</sub>X. Authors are encouraged to use the templates available from <http://it.iucr.org/services/templates>.

Figures should be prepared in PostScript, encapsulated PostScript or TIFF formats. The resolution of bitmap graphics should be a minimum of 600 d.p.i. Colour may be used provided that it improves the understanding of the article.

#### 1.2. General

Your article should conform to the general editorial style of *International Tables for Crystallography*. It should not significantly exceed the extent suggested by the editors of the volume. Tables and figures should be numbered in the order in which they are referred to in the text. (The final numbering scheme used in *International Tables for Crystallography* will be applied during the technical editing of your article.)

#### 1.3. Title and authors

The title of the article should be short and informative. The contact author should provide their e-mail address and postal addresses should be provided for all authors. The e-mail address will be used for editorial communications and despatch of electronic proofs. A list of all contributors with their postal addresses will appear in the volume.

#### 1.4. Abstract and keywords

All articles must include an *Abstract* in English. The *Abstract* should be no more than 200 words and it should make no reference to tables, diagrams or formulae contained in the body of the article. The *Abstract* will not appear in the print version of the volume but will be provided to readers of the online version of the volume

who do not have access to the full text of the article.

Please provide four or five keywords for your article. These will be used to assist searching in the online version of the volume.

#### 1.5. Units and nomenclature

The International System of Units (SI) is used except that the ångström (symbol Å, defined as 10<sup>-10</sup> m) is generally preferred to the nanometre (nm) or picometre (pm) as the appropriate unit of length. Recommended prefixes of decimal multiples should be used rather than '× 10<sup>n</sup>'.

#### 1.6. Tables

Tables which are produced in Word should be prepared using the Word table editor.

#### 1.7. Mathematics

Displayed mathematical equations which are produced in Word should be prepared using the Word equation editor.

#### 1.8. Multimedia

Multimedia additions to an article are welcomed and will be made available online. Please contact the Technical Editor ([na@iucr.org](mailto:na@iucr.org)) for submission details.

#### 1.9. References

References to published work must be indicated by giving the authors' names followed immediately by the year of publication, e.g. Neder & Schulz (1998) or (Neder & Schulz, 1998). Where there are three or more authors the reference in the text should be indicated in the form Smith *et al.* (1998) or (Smith *et al.*, 1998) *etc.* All authors should be included in a full list at the end of the article. This list should be arranged alphabetically and conform with the following style:

- Benedict, J. B., Graber, T., Scheins, S., Kaminski, R., Henning, R., Sheng, Y.-S. & Coppens, P. (2015). In preparation.
- Cowley, J. M. (1993). Editor. *Electron Diffraction Techniques*. Oxford University Press.
- CRC Handbook of Chemistry and Physics (1983). 64th ed., edited by R. C. Weast, p. D-46. Boca Raton: CRC Press.
- Cruickshank, D. W. J. (1998). *Aspects of the history of the International Union of Crystallography. Acta Cryst. A54*, 687–696.
- Keller, E. & Pierrard, J.-S. (1999). *SCHAKAL99*. University of Freiburg, Germany.
- Raghavacharyulu, I. V. V. (1961). *Representations of space groups. Can. J. Phys.* **39**, 830–840.
- Sheldrick, G. M. (2008). *A short history of SHELX. Acta Cryst. A64*, 112–122.
- Shmueli, U. & Weiss, G. H. (1985). *Structure and Statistics in Crystallography*, edited by A. J. C. Wilson, pp. 53–66. Guilderland: Academic Press.
- Smith, J. M. (2004). Personal communication.
- Zhou, P. F. (1993). PhD thesis, McMaster University, Hamilton, Ontario, Canada.

Note that all authors, titles of articles and inclusive page numbers must be given.

### 2. Submission

Authors will be sent a unique URL for their article. This links to a web page where the source files for the article, and for any subsequent revisions, can be uploaded. Please keep a record of this URL.

### 3. Contact information

Articles will be technically edited at the IUCr Editorial Office in Chester. Contact details for this office are as follows:

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